



## RECOMMENDED FORMAT FOR THE RESEARCH PROTOCOL

- I. STUDY TITLE  
**(DO NOT INCLUDE YOUR NAME and YOUR INSTITUTION)**
- II. FUNDING AGENCY (ASIDE FROM PCEDM)
- III. CATEGORY OF THE PROPOSAL/GRANT BEING APPLIED FOR
- IV. SUMMARY (ABSTRACT)
- V. INTRODUCTION [**SUBHEADINGS ARE NOT REQUIRED**]
  - A. Identify what is being studied (efficacy/effectiveness or quality of care. etc)
  - B. Significance
  - C. Pertinent literature: to identify the gaps in current knowledge for which the current study is needed; to bring the field up to date and clarify the state of the art
  - D. Justification for the methodology: Explain why the study is being done this way.
- VI. OBJECTIVES
  - A. General objective
  - B. Specific objectives
- VII. STUDY DESIGN
- VIII. METHODS
  - A. Study subjects
    - i. Define target population.
    - ii. Define how sample size is selected.
      1. inclusion criteria
      2. exclusion criteria
  - B. Sample size
  - C. Description of study procedure/exp'tal maneuver
    - i. Patient allocation
    - ii. Interventions
  - D. Description of outcome measures
- IX. DATA ANALYSIS
- X. ETHICAL CONSIDERATIONS
- XI. INDEMNIFICATION POLICY
- XII. TIME SCHEDULE
- XIII. DUTIES AND RESPONSIBILITIES OF THE RESEARCH PERSONNEL
- XIV. BIBLIOGRAPHY
- XV. BUDGET
- XVI. APPENDICES
  - A. Consent form
  - B. Dummy tables
  - C. Questionnaire

***SUBMISSION OF THE STUDY IN THE PROPER FORMAT IS A REQUIREMENT FOR CONSIDERATION OF THE PROTOCOL FOR ANY OF THE RESEARCH GRANTS.***

**Please note that submissions that do not follow the required format will NOT be considered for review for the Research Grants. It will be the responsibility of the author/s to check that the Research Protocol is in the required format prior to submission.**